

Undergraduate Research Support Fund

Receipt Deadline: open deadline

PROGRAM OVERVIEW

The Undergraduate Research Support Fund has been established within RHE to support the participation of undergraduate students in the scholarly work of faculty members.

ELIGIBILITY REQUIREMENTS

Eligible students must be enrolled at a regional campus of Ohio University during the time of participation and must be working with a regional campus faculty member on a project that has significant potential to lead to publication or to presentation at a professional conference within the faculty member's discipline. Money from this fund cannot be used to support student projects, service activities, course development, grading of exams, or other activities that are not intended to produce some publication or conference presentation. Any work performed by the student must be directly related to the scholarly project.

GUIDELINES

Requests for support from the Undergraduate Research Support Fund **must** be made through the campus Dean to the Regional Campus Faculty Development Committee. A copy of the proposal, as funded by the regional campus, **must** be included in the request for support. This proposal (3-page limit), at a minimum, should include a description of the project, including the work to be completed by the student and some biographical information about the student.

Money from this fund **requires** a match from the regional campus. It is strongly preferred that the campus support is in the form of a small research grant, awarded from a campus fund set aside to support scholarship. Ideally, this award will be the result of an essentially competitive process, with recommendations coming from a committee of faculty members to the regional campus Dean.

Up to \$500 can be awarded from this fund for any one project. The award will be in the form of a scholarship to the student. Ordinarily, if a student is receiving this award, he or she should not also receive wages for work on the same project. Wages could be paid to a student once he or she has worked at least 60 hours on the project. It is assumed that students awarded a scholarship will work approximately 10 hours per week for a quarter, although variations are certainly acceptable.

In addition, if a student is to receive academic credit for participation in the project at the same time he or she is receiving the scholarship, a clear rationale for giving both academic credit and the scholarship **must** be provided and approved by the Dean. It will be expected that additional work is involved if the student is to receive academic credit for involvement in the project.

REPORTING REQUIREMENTS

The faculty member **must** provide his or her Academic Division Coordinator, Campus Dean, Faculty Development Committee Chair, and the RHE Office [attention: Chris Gabriel] with a brief report, including a statement of activities and accomplishments, within one month of

completing the program. **No future Regional campus-funded internal awards will be made to the applicant without receipt of the final report within the required period.**

Questions concerning these programs should be directed to Michael Millay, Chair, RHE Faculty Development Committee, Phone: 740-533-4554, E-mail: millay@ohio.edu.
